

Academic Standing Dismissal Appeal Form

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Current Processing Term

Spring 2025

Personal Information

Last Name



First Name

Email Address

To appeal your academic dismissal decision, provide a thorough and thoughtful response to each of the following questions. Your answers should clearly explain the circumstances that contributed to your academic challenges, the steps you've taken to address them, and why you believe you are now prepared to succeed if you are retained.

- **CRITICAL INFORMATION:** *The Academic Dismissal Appeal and the Financial Aid Satisfactory Academic Progress (SAP) appeal processes are **completely separate**, and **each** requires its own individual form. For further clarification, visit this page: **Satisfactory Academic Progress (SAP) and Pace** .*
- **Important:** *It is highly recommended that students complete their academic dismissal appeals using a laptop or computer and not a cell phone to ensure successful submission.*
- *For tips on how to write a comprehensive dismissal appeal, visit the following webpage: [Dismissal Appeal Process and Deadlines](#) .*
- *If you are submitting dismissal appeal documentation, include official documentation on letterhead.*

Dismissal Appeal Questions

Would you like your Appeal Decision expedited?

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Please note that the expedited appeal decision process will be available to students who meet one or both of the following criteria.

- Undergraduate students who hold F-1 or J-1 visas whose dismissal will require that they transfer to another institution or that they leave the country.*
- Undergraduate students who are involved in university-sponsored programs or events which are in progress during the appeal review timeline, and whose participation in the program or event requires verification that they will remain matriculated at the University the following semester. Students who are working in paid employment at the University are not, necessarily, considered to be involved in a university-sponsored program. Students seeking an expedited decision will be required to provide evidence that they meet one of these criteria.*

Expedited appeals must be submitted by INSERT DATE/TIME HERE

Please explain how you meet the criteria for an expedited appeal decision

1. Describe your academic successes and strengths this semester. Which strategies did you employ that were the most effective in helping you succeed?

These might include strategies such as goal-setting, time management, note-taking, joining a study group, etc.

2. Summarize any significant academic challenges or specific hardships that you faced this semester that prevented you from improving your academic performance.

Examples of additional factors or extenuating circumstances: illness, death in the family, mental health struggles, changes in living situation. A clear narrative does not require you to disclose all of the specifics of circumstances that you are not comfortable sharing.

3. Did you complete you Academic Success plan and meet with your academic success advisor in your advising or student services center this semester?

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4. Review your Academic Success Plan (ASP) and discuss how the goals you set and the changes you made helped you improve your academic performance.

To access your submitted ASP, refer to the link within your ASP email confirmation.

5. List all the university resources that you employed this semester to help improve your academic performance. How often did you engage with each of these resources? Which were most effective in helping you succeed?

6. What is the most important strategy or immediate steps you will take next semester to effect change, improve your academic status, and build ongoing positive strategies into your plan?

7. Are you enrolled in any summer or winter intersession courses at another institution?

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8. If your appeal is granted and you are retained as a student at UConn, what specific supports and services do you need right now to help you succeed? Select all that apply.

- ☐ Campus Resources
- ☐ Major Change
- ☐ Study Skills
- ☐ Time Management Skills
- ☐ Career Options
- ☐ Personal Well-Being
- ☐ Mental Health Resources
- ☐ Adjusting my schedule
- ☐ Potentially repeating a course
- ☐ Student Health and Wellness (SHaW)
- ☐ Academic Achievement Center
- ☐ Dean of Students Office
- ☐ Rainbow Center (Storrs)
- ☐ Cultural Centers
- ☐ UConn Connects Program
- ☐ Other (describe topic)

9. Would you be open to a change in major or move to the Academic Center for Exploratory Students (ACES) as a condition of your retention if your appeal is granted?

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10. Do you have documentation to upload?

Remember to include all pertinent documentation to support your appeal. This documentation should be on letterhead, where applicable.

This might include:

- 1. Medical documentation (for yourself only—not for family members)*
- 2. Letter of support from faculty or staff*
- 3. Obituary (if your semester was impacted by death of a close friend or family member)*

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11. Do you have information/documentation on file with Center for Students with Disabilities that you would like to use to support your appeal?

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12. Have you received correspondence from the Office of Student Financial Aid Services regarding a Satisfactory Academic Progress (SAP) appeal?

IMPORTANT: You are still required to complete the SAP Appeal Form in addition to the dismissal appeal form if you have received correspondence from the Office of Student Financial Aid Services regarding a Satisfactory Academic Progress (SAP) appeal. Please contact the Office of Financial Aid if you have any questions regarding the SAP appeal.

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This is your **Academic Dismissal Appeal**. You are still required to complete the **SAP Appeal Form** in addition to the dismissal appeal form if you have received correspondence from the Office of Student Financial Aid Services regarding a Satisfactory Academic Progress (SAP) appeal. Please contact the **Office of Financial Aid** if you have any questions regarding the SAP appeal.

While we will make every effort to review your appeal as soon as possible, it may not be reviewed immediately upon receipt. All University employees are mandated reporters of child abuse or child neglect. In addition, UConn employees have responsibilities to report to the Office of Institutional Equity student disclosures of sexual assault and related interpersonal violence; any information you submit in this appeal is subject to UConn reporting policies. If you feel you need more immediate assistance or support, we encourage you to reach out to the Dean of Students Office and/or Student Health and Wellness- Mental Health. In addition, if you have concerns related to sexual harassment, sexual assault, intimate partner violence and/or stalking, we encourage you to review the resources and reporting options available at: <https://titleix.uconn.edu/>

I certify that the statements that I am making and the information that I am providing in this dismissal appeal petition are true and accurate. I also certify that I am aware that this appeal, as well as any other information that is pertinent to my academic history at the University of Connecticut, may be shared with appropriate University officials.

☐ Certify